



COUNTY OF LOS ANGELES
Public Health

JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

JOHN SCHUNHOFF, Ph.D.
Acting Chief Deputy

313 North Figueroa Street, Room 909
Los Angeles, California 90012
TEL (213) 240-8117 • FAX (213) 975-1273

www.lapublichealth.org



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September 29, 2006

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

**SUBJECT: NOTIFICATION OF DEPARTMENT OF PUBLIC HEALTH USE OF
DELEGATED AUTHORITY TO ACCEPT THE CALIFORNIA
DEPARTMENT OF HEALTH SERVICES (CDHS) NOTICE OF GRANT
AWARD AMENDMENT NO. 05-70-9460-1-A1**

This is to advise you that the Department of Public Health (DPH) will exercise its delegated authority, as approved by the Board on October 14, 2003 (see attached Board Letter), authorizing the Director of Health Services, or his designee, to accept amendments to the Notice of Grant Award (NGA) No. 05-70-9460-1-A1, for the Refugee Health Assessment Program (RHAP) for the Fiscal Year 2005-06 project period, which do not exceed 25% of the base award, contingent upon review and approval by County Counsel and notification to the Board offices.

Acceptance of the amendment will approve the RHAP Budget Revision funding in the amount of \$944,659, which will continue to support the local refugee health assessment activities and continue the treatment of Latent Tuberculosis Infection (LTBI) newly arriving refugees. All other terms, conditions and restrictions remain unchanged and in full effect.

If you have any questions or need additional information, please let me know.

JEF:rdt

Enclosure(s)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors



State of California—Health and Human Services Agency
Department of Health Services



SANDRA SHEWRY
Director

ARNOLD SCHWARZENEGGER
Governor

September 15, 2006

Annette Nitta, M.D.
Director, Tuberculosis Control Program
Director of Public Health and Health Officer
County of Los Angeles Department of Health Services
2615 South Grand Avenue, Room 507
Los Angeles, CA 90007

Dear Doctor Nitta:

REFUGEE HEALTH ASSESSMENT PROGRAM GRANT - # 05-70-9460-1-A1
BUDGET REVISION FOR FISCAL YEAR 2005-2006

Your submitted Budget Revision for the Refugee Health Assessment Program Grant Award for the period of October 1, 2005 through September 30, 2006 has been approved effective October 1, 2005.

Retain this approval letter and the enclosed copy of the approved Budget Summary Revision and Budget Justification Revision for your records. Place the above award number on all invoices and correspondence submitted to the California Department of Health Services, Refugee Health Section. If you should have any questions, please contact Beatrice Avis at (916) 552-8009 or bavis@dhs.ca.gov.

Sincerely,

Laura Hardcastle, Chief
Refugee Health Section
Office of County Health Services

Enclosure

cc: See next page



Do your part to help California save energy. To learn more about saving energy, visit the following web site:
www.consumerenergycenter.org/flex/index.html

MS 5204, P.O. Box 997413
Sacramento, CA 95899-7413
916/552-8252; Fax: 916/552-8260
Internet Address: www.dhs.ca.gov

Annette Nitta, M.D.
September 15, 2006
Page 2 of 2

cc: Socorro Kirk, P.H.N., Refugee Health Coordinator
Los Angeles County Department of Health Services
Tuberculosis Control Branch
2615 South Grand Avenue, Room 507
Los Angeles, CA 90007

April King-Todd, Nurse Manager
Los Angeles County Department of Health Services
Tuberculosis Control Branch
2615 South Grand Avenue, Room 507
Los Angeles, CA 90007

Belinda Snguon
Acting Grant Manager
Los Angeles County Department of Health Services
5555 Ferguson Drive, Suite 100-50
City of Commerce, CA 90022

Michael Rodriguez
Assistant Staff Analyst for Health Services
Los Angeles County Department of Health Services
2615 South Grand Avenue, Room 507
Los Angeles, CA 90007

Stuart McMullen
Senior Public Health Advisor
Los Angeles County Public Health Department
2615 South Grand Avenue
Los Angeles, CA 90007

Carlos Zavala
Assistant Chief
California Department of Health Services
Refugee Health Section
MS 5204, P.O. Box 997413
Sacramento, CA 95899-7413

Beatrice Avis
Administrative Analyst
California Department of Health Services
Refugee Health Section



COUNTY OF LOS ANGELES
Public Health

JONATHAN E. FIELDING, M.D., M.P.H.
Director of Public Health and Health Officer

JOHN SCHUNHOFF, Ph.D.
Acting Chief Deputy

TUBERCULOSIS CONTROL PROGRAM

Annette T. Nitta, M.D., Director

2615 South Grand Avenue, Room 507
Los Angeles, California 90007
TEL (213) 744-6160 • FAX (213) 749-0926

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September 6, 2006

Ms. Laura Hardcastle, Chief
California Department of Health Services
Health Information and Strategic Planning
Office of County Health Services
Refugee Health Section
P.O. Box 997413; MS-5204
Sacramento, CA 95899-7413

RE: REFUGEE HEALTH ASSESSMENT PROGRAM GRANT – NUMBER 05-07-9460-1
BUDGET REVISION: FISCAL YEAR 2005-2006

Dear Ms. Hardcastle:

Please find the enclosed fiscal year 2005-2006 Refugee Health Assessment Program Budget Revision package for your consideration. The package includes the Budget Summary, Detail, and Justifications to support local refugee health assessment activities for the period October 1, 2005 through September 30, 2006. The revision redirects Salary Savings and Operating Expenses to Employee Benefits, to offset the rate increase effective October 1, 2005.

Please contact Socorro Kirk, PS, Refugee Program Coordinator at (213) 744-3352, should you have any questions or require additional information.

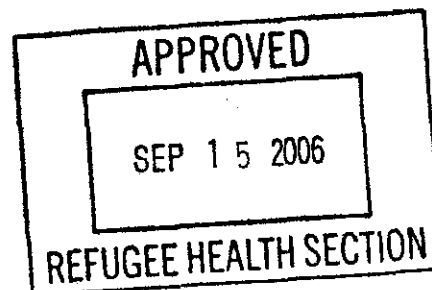
Sincerely yours,

Annette Nitta, M.D.
Director, Tuberculosis Control Program

AN:sm

Attachments

cc: April King-Todd, R.N., B.S.N., M.P.H.
Belinda Snguon
John Schunhoff, Ph.D.
Jonathan E. Fielding, M.D., M.P.H.
Michael Rodriguez
Robert Kim-Farley, M.D., M.P.H.
Socorro Kirk, R.N.
Stuart McMullen



REFUGEE HEALTH ASSESSMENT PROGRAM BUDGET SUMMARY

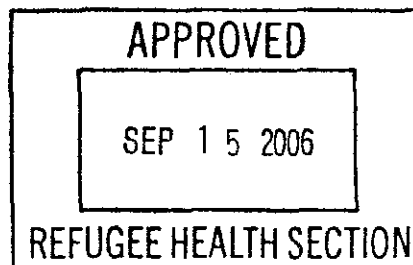
Agency Name: Los Angeles County

Grant Number: 05-70-9460-1

Grant Term: October 1, 2005 to September 30, 2006

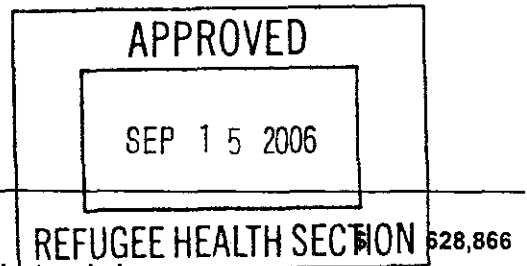
Fiscal Year: 2005 - 2006

No.	1. PERSONNEL	Salary Per period/hour	# Period # Hours	Percent Time	Approved Budget	Change (+/-) Period Hours Rate	Change (+/-)	Revised Budget
1	Program Specialist, PHN	\$ 6,883.51	12	100%	\$ 82,602		\$ 2,562	\$ 85,164
1	Nurse Practitioner	\$ 7,231.27	12	100%	\$ 86,775		\$ 1,110	\$ 87,886
1	Nursing Care Specialist I	\$ 5,806.42	12	100%	\$ 69,677		\$ 1,771	\$ 71,448
2	Clinic Nurse II	\$ 5,358.25	20	100%	\$ 107,165		\$ (3,634)	\$ 103,531
8	Community Worker	\$ 3,020.29	96	100%	\$ 289,948		\$ (9,110)	\$ 280,837
13					TOTAL PERSONNEL SERVICES		\$ (7,301)	\$ 628,866
#FTE	2. FRINGE BENEFITS	Rate						
13	Employee Benefits (excluding wage employees)	43.7957%			\$ 278,614	47.4026%	\$ 13,442	\$ 292,055
			Months	# FTE				
11	Bilingual Bonus @\$100 X 12 Months X # FTE	\$ 100.00	12	11	\$ 13,200		\$ -	\$ 13,200
5	Nurse Retention Bonus @\$110 X 12 Months X # FTE	\$ 110.00	12	5	\$ 6,600		\$ (2,760)	\$ 3,840
	TOTAL FRINGE BENEFITS				\$ 298,414		\$ 10,682	\$ 309,095
	3. OPERATING EXPENSES							
	Training	\$ 150.00	X	0	\$ -		\$ -	\$ -
	Office/Medical Supplies	\$ 5,000.00	X	1	\$ 5,000		\$ (2,970)	\$ 2,030
	Cellular Telephones	\$ 240.00	X	3	\$ 720		\$ -	\$ 720
	TOTAL OPERATING EXPENSES				\$ 5,720		\$ (2,970)	\$ 2,750
	4. EQUIPMENT				\$ -			
	5. TRAVEL							
	California TB Controller's Conference	\$ 150.00	1	\$ 150	\$ 150		\$ (150)	\$ -
	Annual California Refugee Health Meeting	\$ 500.00	3	\$ 1,500	\$ 1,500		\$ (260)	\$ 1,240
	Other Refugee Health Program Meetings	Various	2	\$ -	\$ -		\$ -	\$ -
	TOTAL TRAVEL				\$ 1,650		\$ (410)	\$ 1,240
	6. SUBCONTRACTS				\$ -		\$ -	\$ -
	7. OTHER COSTS	Rate	Period					
	Mileage: Within Jurisdiction	\$ 0.34	6,200	\$ 2,108	\$ 2,108		\$ -	\$ 2,108
	Parking: Various parking rates	Various		\$ 600	\$ 600		\$ -	\$ 600
	TOTAL OTHER COSTS				\$ 2,708		\$ -	\$ 2,708
	TOTAL BUDGET				\$ 944,659	\$ -	\$ (0)	\$ 944,659



REFUGEE HEALTH ASSESSMENT PROGRAM BUDGET JUSTIFICATION

Agency Name: Los Angeles County
Grant Number: 05-70-9460-1
Grant Term: October 1, 2005 to September 30, 2006
Fiscal Year: 2005 - 2006



1. PERSONNEL

Note: Adjustments necessary to reflect actual Salaries for the budget period.

Program Specialist, PHN \$ 85,164

This position directs and coordinates the activities and budget of the Refugee Health Assessment Program and assures that all the refugee public health screening and health assessment services are provided in compliance with the Operational guidelines of the CDHS Refugee Health Section and the Federal Office of Refugee Resettlement. This position collaborates with voluntary and other community agencies to identify health issues barriers and possible solutions in providing health and other services to the refugee population and reports significant findings to CDHS. This position reports to the TB Control Program Nurse Manager.

Nurse Practitioner \$ 87,886

This position performs complete physical examinations, formulate diagnoses, and offers appropriate health care referrals and follow-up for refugees. This position functions independently in the care and treatment of patients within the scope of practice as agreed upon and defined by the Refugee Health Assessment Program (RHAP). This position consults with physicians and other specialized health resources whenever a case falls outside the scope authorized by policies and protocols. This position consults as needed with the TB Control Program Assistant Medical Director. The Refugee Coordinator provides technical guidance on RHAP activities. This position reports to the TB Control Program Nurse Manager who provides direction on nursing practice related

Nursing Care Specialist I \$ 71,448

This position is responsible for providing technical guidance and supervision to the two clinic nurses and one intermediate typist clerk. This position assists clinic nurses with the abnormal and critical laboratory results, case management, follow up and referrals. This position conducts monthly TB ERN clinics and provides health assessment and public screenings as necessary to reduce backlog. This nurse reviews proper disposition of Class A and B refugee referrals, and provides back up during clinic nurse absences. This position reports to the Refugee Coordinator.

Clinic Nurse II \$ 103,531

These positions conduct public health screening, health assessments, identify health problems, and provide referrals, counseling and education. These nurses review overseas medical reports and take medical and psychosocial histories. These positions assess immunization status and immunize accordingly, draw blood, apply and read TB skin tests, and review and follow up abnormal and critical laboratory results. These positions report to the Nursing Care Specialist I.

Community Worker \$ 280,837

The positions perform refugee identification, health history interview, and outreach for health assesment case management including follow-up, health education for tuberculosis screening, and other communicable disease activities. The community workers conduct field visits for the purpose of locating refugees, and facilitates arranging health referral services and transportation to the clinic including follow-up home visits for non-compliant patients. The community workers are bilingual and provide interpretation services for health care providers. These positions report directly to the Public Health Nursing Supervisor.

2. FRINGE BENEFITS \$ 309,095

Employee Benefits (excluding wage employees) \$ 292,055

Calculated at 47.4026% of salaries. Effective October 1, 2005

Note: Adjustment necessary to reflect actual Employee Benefits rate: Amount budgeted does not reflect entire need based on new EB rate.

Bilingual Bonus @\$100 X 12 Months X # FTE \$ 13,200

Calculated at \$100 X 12 Months X 11 FTE

Nurse Retention Bonus @\$110 X 12 Months X # FTE \$ 3,840

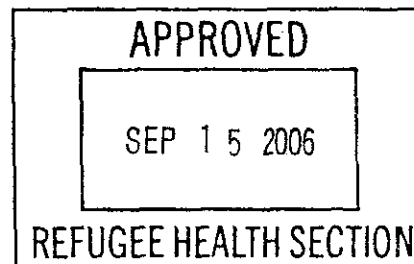
Calculated at \$110 X 12 Months X 5 FTE

Note: Adjustment necessary to reflect actual and projected Nurse Retention Bonus payments

REFUGEE HEALTH ASSESSMENT PROGRAM BUDGET JUSTIFICATION

Agency Name: Los Angeles County
Grant Number: 05-70-9460-1
Grant Term: October 1, 2005 to September 30, 2006
Fiscal Year: 2005 - 2006

3. OPERATING EXPENSES	\$	2,750
Training	\$	-
These funds will compensate for the costs of training and registration fees related to refugee staff attendance of essential meetings (listed under Travel, below). These funds will also be used to pay annual membership dues for state and local Refugee Health Forums.		
Office/Medical Supplies	\$	2,030
These funds will be used to purchase supplies required for the day-to-day operation of the program such as paper goods, pens, pencils, printer cartridges, computer related supplies, syringes, INH medication, ova & parasite medications and laminating pouches.		
<i>Note: Adjustment necessary to balance budget</i>		
Cellular Telephones	\$	720
These funds will be used to provide staff with mobile communications while conducting project related activities.		
4. EQUIPMENT	\$	-
5. TRAVEL	\$	1,240
These funds will be used for reimbursement of travel expenses for appropriate staff to attend the state's annual Refugee Health Meeting, and the California TB Controller's Conference.		
<i>Note: Adjustment necessary to reflect actual costs</i>		
6. SUBCONTRACTS	\$	-
7. OTHER COSTS	\$	2,708
Transportation - The funds are to reimburse staff for work-related travel and parking expenses. These costs are incurred by the Community Worker and nursing staff to facilitate assessment and to follow-up broken appointments as necessary. The current state mileage rate is \$.34/mile.		
Mileage: Within Jurisdiction	\$	2,108
To compensate for work related automobile travel at current state mileage rate.		
Parking: Various parking rates	\$	600
To reimburse for work related automobile parking at various parking lot rates.		
TOTAL BUDGET		\$ 944,659



REFUGEE HEALTH ASSESSMENT PROGRAM

IN-KIND SUPPORT (21%)

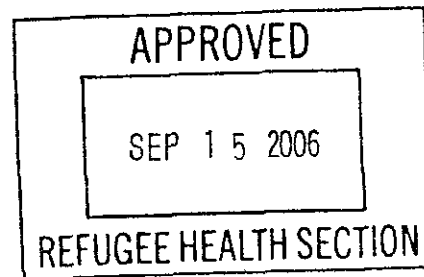
Agency Name: Los Angeles County

Grant Number: 05-70-9460-1

Grant Term: October 1, 2005 to September 30, 2006

Fiscal Year: 2005 - 2006

In-Kind Support	Percent of Time	Estimated Amount
1. PERSONNEL		
Physician Specialists	20%	\$ 20,800
Nurse Manager	20%	\$ 33,064
Information Systems Analyst II	7%	\$ 4,459
Health Education Assistant - TBC	15%	\$ 14,954
Health Education Assistant - Refugee	100%	\$ 41,693
Intermediate Typist Clerk - Refugee	29%	\$ 14,856
Senior Public Health Advisor	15%	\$ 15,149
Assistant Staff Analyst	35%	\$ 34,980
Student Professional Worker	10%	\$ 1,631
Procurement Assistant I	25%	\$ 17,325
TOTAL ESTIMATED IN-KIND SUPPORT		\$ 198,909





THOMAS L. GARTHWAITE, M.D.
Director and Chief Medical Officer

FRED LEAF
Chief Operating Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
313 N. Figueroa, Los Angeles, CA 90012
(213) 240-8101

October 2, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ACCEPTANCE OF TWO GRANT AWARDS FOR THE REFUGEE PREVENTIVE HEALTH
PROGRAM AND THE REFUGEE HEALTH ASSESSMENT PROGRAM**
(All Districts) (4 Votes)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Accept a Notice of Grant Award (NGA), Exhibit I, for the Refugee Preventive Health Program (RPHP), from the California Department of Health Services (CDHS), in the amount of \$130,000, effective August 1, 2003 through June 30, 2004, with two one-year automatic renewals through June 30, 2006, contingent upon an annual appropriation of funds from the Federal Office of Refugee Resettlement (FORR).
2. Delegate authority to the Director of Health Services, or his designee, to accept subsequent NGAs substantially similar to the RPHP award from the CDHS, for Fiscal Years (FYs) 2004-05 and 2005-06, which do not exceed 25% of the base award for project year 2003-04, subject to review and approval by County Counsel and notification to the Board offices.
3. Delegate authority to the Director of Health Services, or his designee, to execute amendments substantially similar to the NGA for the RPHP, for FYs 2003-04, 2004-05 and 2005-06, which do not exceed 25% of the base award, for each project year, subject to review and approval by County Counsel and notification to the Board offices.
4. Authorize the Department of Health Services (Department or DHS) to fill three new Full Time Equivalent (FTE) positions for one Public Health Nurse and two Student Professional Workers, to provide support for the RPHP, in excess of what is provided for in the

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ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

18

OCT 14 2003

Violet Varona-Lukens
VIOLET VARONA-LUKENS
EXECUTIVE OFFICER

Department's staffing ordinance, pursuant to Section 6.06.020 of the County Code, subject to allocation by the Department of Human Resources.

5. Accept an NGA, Exhibit II, for the Refugee Health Assessment Program (RHAP), from the CDHS, in the amount of \$1,100,000, effective October 1, 2003 through September 30, 2004.
6. Delegate authority to the Director of Health Services, or his designee, to accept subsequent NGAs, substantially similar to the RHAP award from CDHS, for three subsequent years through September 30 2006, which do not exceed 25% of the base award for CDHS project year 2003-04, subject to review and approval by County Counsel and notification to the Board offices.
7. Delegate authority to the Director of Health Services, or his designee, to execute amendments to the NGA for the RHAP for CDHS project years 2003-04, 2004-05 and 2005-06, which do not exceed 25% of the base award for each project year, subject to review and approval by County Counsel and notification to the Board offices.
8. Approve an appropriation adjustment in the amount of \$130,000 to cover unbudgeted RPHP expenditures for FY 2003-04.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:

The Director of Health Services is requesting approval to accept two Notice of Grant Awards for the Refugee Health Assessment Program and the Refugee Preventive Health Program from the CDHS.

The Board's acceptance of the NGAs is required by the CDHS for the Department to be reimbursed for providing refugee services. Funding under these programs offsets the cost of DHS positions providing refugee health screening services and treatment of Latent Tuberculosis Infection (LTBI) among newly arriving and secondary migrant refugees, asylees, and parolees from Cuba and Haiti at various County health clinics.

FISCAL IMPACT/FINANCING:

The total program cost for the RPHP is \$158,279, of which \$130,000 is offset by CDHS funds, the remaining \$28,279 represent In-kind County cost for the period of August 1, 2003 through June 30, 2004. An appropriation adjustment in the amount of \$130,000 is necessary to cover unbudgeted RPHP expenditures for FY 2003-04.

The total program cost for the RHAP is \$1,100,000 effective October 1, 2003 through September 30, 2004, 100% offset by CDHS funds, contingent upon future FORR funds. Funding is included in the FY 2003-04 Adopted Budget. There are no additional net County costs associated with this action.

Funding will be requested in future fiscal years if appropriate.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

RPHP Award

The RPHP is a new grant awarded to the County to implement strategies to increase initiation and completion rates for treatment of LTBI among newly arriving refugees. The Catholic Charities of Los Angeles have also been awarded separate RPHP funds to partner with DHS to assist with strategies to overcome barriers that hinder the initiation and completion of LTBI treatment in Los Angeles County.

The RPHP award will allow the Department to continue treatment of LTBI among newly arriving refugees, asylees, parolees as well as health assessment and physical examinations.

RHAP Award

Since October 1, 1980, the County has received funding from CDHS to support the DHS' RHAP which provides health screening for various refugee populations who are new arrivals to the United States. The annual grant awards have been used to offset the cost of staff responsible for monitoring, communicable disease screening, and medical referrals for refugees in Los Angeles County.

On October 2, 2001, the Board approved an NGA from CDHS in the amount of \$1,200,000 for RHAP services for the period of October 1, 2001 through September 30, 2002, and delegated authority to the Director of Health Services (Director), or his designee, to accept NGAs for subsequent fiscal years from CDHS in an amount up to \$1,200,000.

On October 7, 2002, the Director exercised delegated authority to accept an NGA for RHAP from CDHS for the period of October 1, 2002 through September 30, 2003 in the amount of \$1,100,000.

The DHS System Redesign will not impact these actions since the programs are State and Federal funded.

The attached NGAs (Exhibit I and Exhibit II) have been reviewed and approved as to form by County Counsel.

Attachment A provides additional information. Attachments B and C are the Grant Management Statement forms which the Board instructed all County departments to include in all Board letters for grants exceeding \$100,000.

CONTRACTING PROCESS:

It is not appropriate to advertise CDHS grants on the Los Angeles County Online Web Site.

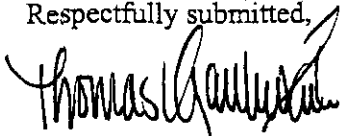
IMPACT ON CURRENT SERVICES (OR PROJECTS):

Acceptance of the NGAs for the refugee programs will support and expand the current level of program services at various health clinics throughout the County through at least September 30, 2004.

The Honorable Board of Supervisors
October 2, 2003
Page 4

When approved, this Department requires four signed copies of the Board's action.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Thomas L. Garthwaite". The signature is fluid and cursive, with the first name "Thomas" being the most prominent.

Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:rb

Attachments (5)

c: Chief Administrator Officer
County Counsel
Executive Officer, Board of Supervisors

BLETC3041.RB

SUMMARY OF GRANT AWARDS

1. **TYPE OF SERVICE:**

The Refugee Preventive Health Program (RPHP) and Refugee Health Assessment Program (RHAP) provide services to meet the public health needs of various refugee populations.

2. **AGENCY ADDRESS AND CONTACT PERSON:**

California State Department of Health Services
Division of Communicable Disease Control
Refugee Health Section
601 North 7th Street, MS508
Sacramento, California 95814
Attention: Laura Hardcastle, Chief
Telephone: (916) 327-9614

3. **TERM:**

The RPHP award is effective August 1, 2003 through June 30, 2004 with provisions for two one-year automatic renewals through June 30, 2006. The RHAP award is effective October 1, 2003 through September 30, 2004.

4. **FINANCIAL INFORMATION:**

The total program cost for the RPHP is \$158,279, of which \$130,000 is offset by CDHS funds, the remaining \$28,279 represent In-kind County cost for the period of August 1, 2003 through June 30, 2004. An appropriation adjustment in the amount of \$130,000 is necessary to cover unbudgeted RPHP expenditures for Fiscal Year (FY) 2003-04.

The total program cost for the RHAP is \$1,100,000 effective October 1, 2003 through September 30, 2004, 100% offset by CDHS funds. Funding is included in the FY 2003-04 Adopted Budget. There are no additional net County costs associated with this action.

Funding will be requested in future fiscal years if appropriate

5. **GEOGRAPHIC AREA TO BE SERVED:**

Countywide.

6. **ACCOUNTABLE FOR PROGRAM MONITORING AND EVALUATION:**

Jonathan E. Fielding, M.D., M.P.H.

7. **APPROVALS:**

Public Health:	John F. Schunhoff, Chief of Operations
Contracts and Grants Division:	Riley J. Austin, Acting Chief
County Counsel (as to form):	Kelly Auerbach Hassel, Deputy County Counsel

**Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding \$100,000**

Department: Health Services

Grant Project Title and Description

Notice of Grant Award from the California Department of Health Services for the Refugee Preventive Health Program

Funding Agency

Program (Fed. Grant #/State Bill or Code #)

Grant Acceptance Deadline

State/Federal funded

Grant Award No. 03-70-9460-1

Total Amount of Grant

\$130,000

County Match Requirements

N/A

Grant Period: FY 2003-04

Begin Date: August 1, 2003

End Date:

June 30, 2004

Number of Personnel Hired Under this

3

Full Time 1

Part

2

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant funded program?

Yes X No

Will all personnel hired for this program be placed on temporary ("N") items?

Yes X No

Is the County obligated to continue this program after the grant expires

Yes No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services

Yes No X

b). Identify other revenue sources

Yes No X

(Describe)

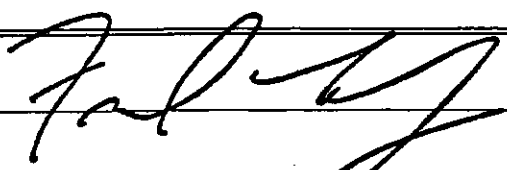
c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant.

Yes X No

Impact of additional personnel on existing space: Space is available to accommodate new staff

Other requirements not mentioned above none

Department Head



Date

10/1/03

**Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding \$100,000**

Department: Health Services

Grant Project Title and Description

Notice of Grant Award from the California Department of Health Services for the Refugee Health Assessment Program

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
State/Federal funded	Grant Award No. 03-70-9460-1	

Total Amount of Grant	\$1,100,000	County Match Requirements	N/A
Grant Period: FY 2003-04	Begin Date: October 1, 2003	End Date:	September 30, 2004
Number of Personnel Hired Under this	21	Full Time	20 Part 1

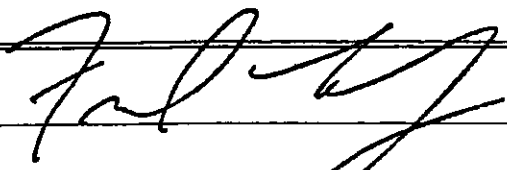
Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant funded program?	Yes	X	No
Will all personnel hired for this program be placed on temporary ("N") items?	Yes	X	No
Is the County obligated to continue this program after the grant expires	Yes	No	X
If the County is not obligated to continue this program after the grant expires, the Department will:			
a). Absorb the program cost without reducing other services	Yes	No	X
b). Identify other revenue sources	Yes	No	X
(Describe)			
c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant.	Yes	X	No

Impact of additional personnel on existing space: Space is available to accommodate new staff

Other requirements not mentioned above none

Department Head



Date

10/1/03